

**City of Southwest City**  
**Application for City Vendors License**

Name \_\_\_\_\_

Business Name \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone Home \_\_\_\_\_ Mobile \_\_\_\_\_

Date(s) you will be set up: \_\_\_\_\_

Type of Booth (information, direct sales, Crafts, fundraiser) \_\_\_\_\_

Items you will be offering for sale: Any item deemed inappropriate by the Council will be subject to removal; \_\_\_\_\_

Please return your application along with payment payable to Southwest City. The Council must approve all booths before final acceptance. This includes but is not limited to crafts, direct sales, and returning vendors. Vendors are required to collect Missouri State Sales Tax of 7.725% on taxable sales. Tax forms will be handed out and each vendor will be responsible for returning them to the State of Missouri.

Signature \_\_\_\_\_ Date \_\_\_\_\_

**Office use only**

Date received: \_\_\_\_\_ Amount received: \_\_\_\_\_

Received by: \_\_\_\_\_ Cash \_\_\_\_\_ Check \_\_\_\_\_