

**SOUTHWEST CITY
ANIMAL LICENSE TAG APPLICATION**

Please fill out one application per dog you need registered with the city. Thank you

TYPE OF LICENSE:

NEW: RENWAL:

ANIMAL TYPE:

DOG

APPLICANTS FULL NAME: _____

APPLICANTS PHYSICAL ADDRESS: _____

MAILING ADDRESS: _____

CITY, STATE, ZIP

CITY, STATE, ZIP

APPLICANTS PHONE NUMBER: () - _____

EMAIL ADDRESS: _____

ANIMAL NAME: _____

APPROX AGE OF ANIMAL: _____

ANIMAL GENDER

MALE: _____ FEMALE: _____

ANIMAL BREED:

ANIMALS SECONDARY COLOR

ANIMALS DOMINANT COLOR

SPAYED/NEUTERED

YES: _____ NO: _____

SERVICE ANIMAL

YES: _____ NO: _____

RABIES VACCINATED

YES: _____ NO: _____

DATE VACCINATED FOR RABIES:

MICROCHIP #: _____

** By signing this application I hereby agree to the rules, regulations and fees associated with owning an animal and obtaining a city license within the city limits of Southwest City, MO. I also acknowledge that I have read and received a copy of the city rules, regulations and fees pertaining to the animal license application. **

APPLICANT / OWNER SIGNATURE

DATE:

CITY OFFICIALS USE ONLY:

Payment Date: _____

Payment Type: _____

City Tag Number Issued: _____

PROOF OF VACCINATION FROM VET:

YES: _____ NO: _____

MULTIPLY PETS FOR CUSTOMER: YES: _____ NO: _____

**Last revised and approved: 2-20-2020

ANIMAL LICENSE TAG APPLICATION

It is the duty of every person owning or having in possession, within the city limits of Southwest City, any dog over the age of six (6) months, to obtain a license from the City Clerk and to pay the licensing fee herein provided.

DOCUMENTATION NEEDED: Prior to licensing the owners of dog must provide:

1. Proof of current rabies vaccination by a licensed veterinarian (vaccination must remain current during the licensing period of May 1st through April 30th of the licensing year).
2. Proof of animal being spayed or neutered by a licensed veterinarian (to be allowed to pay the reduced fee)

LICENSE FEES:

1. Five dollars (\$5.00) for each dog which has been spayed or neutered;
2. Ten dollars (\$10.00) for each dog which HAS NOT been spayed or neutered;

ADDITIONAL LICENSE FEES:

1. Two dollars (\$2.00) fee for new license tag if the original is lost or destroyed;
2. Ten dollar (\$10.00) late fee will be assessed thirty (30) days after the renewal date of May 1st, beginning June 1st for all unregistered and non-renewed license.

There will be NO CHARGE for the following animals:

- A. Service Animals – trained by a licensed professional trainer, to do work or perform tasks for the benefit of an individual with a disability, including, but not limited to, guiding individuals with impaired vision, alerting individuals with impaired hearing to intruders or sounds, providing minimal protection or rescue work, pulling a wheelchair or fetching dropped items. Owners of service animals must provide documentation that certifies the animal in question is a qualified service animal and the animal must have a service animal license with a completed affidavit to qualify for this exemption.
- B. Therapy Animals – trained by a licensed professional trainer, to provide affection and comfort to various members of the public, typically in facility settings such as hospitals, retirement homes and schools. A therapy animal has no special rights of access, except in those facilities where they are welcomed. They may not enter a business with “NO PETS” policies or accompany their handler in the cabin of airplanes regardless of their therapy animal designation. Owners of therapy animals must provide documentation that certifies the animal in question is a qualified therapy animal and the animal must have a therapy animal license with a completed affidavit to qualify for this exemption.

IMPOUNDMENT FEES:

1. **Impoundment Fee** - if an animal is caught at large by any officer or city employee of City of Southwest City a twenty-five dollar (\$25.00) pound fee will be required before the animal can be returned to the owner. *The owner will need to ensure that the City Clerk has a current copy of the animal's rabies vaccination on file before the animal will be returned to the owner. This fee must be paid in full before the animal can be returned to the owner.*
2. **Impoundment Sustenance Fee** – if an animal has been caught at large by any of the authorized personnel of the city and is kept at the city pound overnight a five dollar (\$5.00) per day fee will be assessed from the date that the animal was obtained to the date the animal was returned by the owner. *This fee must be paid in full before the animal can be returned to the owner.*
3. **Quarantine Impoundment Fee** – if an animal is suspected of aggressive behavior, has injured or bit an individual or if it is deemed necessary by city personnel to quarantine the animal a twenty-five dollar (\$25.00) fee PER DAY will be assessed in place of the original Pound Fee listed in item one (1). *The owner will need to ensure that the City Clerk has a current copy of the animal's rabies vaccination on file before the animal will be returned to the owner. This fee must be paid in full before the animal can be returned to the owner.*
4. **Citation** – if an animal is caught at large it is at the discretion of the Southwest City Police Officer on duty to decide if a citation shall be issued for the violation in accordance with the Southwest City Municipal Code – Animal Control and Licensing Regulation; Section 205.120. Any fees associated with a citation that is issued will need to be paid through the court system located in Pineville, MO; fees associated with a citation CANNOT be accepted by the City Clerk directly.